

# **FRIEND SCHOOL SPECIAL BOARD MEETING**

## **July 13, 2020**

1. The meeting was called to order at 5:55 p.m.
2. The members present were Neely Alexander, Jason Baker and Caleb McClung. A quorum was established.
3. The Pledge of Allegiance to the Flag.
4. Baker made a motion to approve the following items on the consent agenda.
  - a) minutes of the June 25, 2020 Special Board Meeting.
  - b) renewal of contract with Lifetouch Studios for school pictures and yearbook for the 2020-2021 school year.Alexander seconded. Vote: Alexander-yes and McClung-yes. Motion carried.
5. There were no encumbrances or expenditures.
6. There was a discussion on the plans and budget from Elite Construction on the remodeling project.
7. A discussion was held on school policies concerning the Oklahoma State Department of Education “Return To Learn Oklahoma”, framework for reopening schools in regards to school operations (i.e. communications, screening, social distancing, cleaning, hygiene practices, calendar, attendance, serving meals, transportation and finances); academics and growth (plan for instruction, professional development, etc.); the whole child and family supports (outreach to at-risk students, family support, etc.); and school personnel.
8. There was a discussion on the 8<sup>th</sup> grade graduation. The three options discussed were:
  - 1) the graduation would be held at the Grady County Fairgrounds
  - 2) the graduation would be held at the Friend School Baseball Field
  - 3) there would be public ceremony, but have a video
9. Baker made a motion to enter into executive session at 9:25 p.m. to discuss:
  - \* staffing needs for the 2020-2021 school year
  - \* step increases on State Salary Scale for certified employees
  - \* summer maintenance work
  - \* library position
  - \* extra duty assignments
  - \* possible wage increase for support staff
  - \* cafeteria job assignment for Mindi Smith, with possible contract modifications for the 2020-2021 school year.McClung seconded. Vote: McClung-yes, Alexander-yes and Baker-yes. Motion carried.

10. Baker made a motion to return to open session at 12:45 p.m. McClung seconded. Vote: McClung-yes, Alexander-yes and Baker-yes. Motion carried.
11. The Statement of Executive Session Minutes.
12. Baker made a motion to table the step increases on State Salary Scale for certified employees. McClung seconded. Vote: McClung-yes, Alexander-yes and Baker-yes. Motion carried.
13. Baker made a motion hire additional summer maintenance worker(s) at \$12.00 per hour. McClung seconded. Vote: McClung-yes, Alexander-yes and Baker-yes. Motion carried.
14. Baker made a motion to table the library position. McClung seconded. Vote: McClung-yes, Alexander-yes and Baker-yes. Motion carried.
15. Baker made a motion to table the extra duty assignments. McClung seconded. Vote: McClung-yes, Alexander-yes and Baker-yes. Motion carried.
16. Baker made a motion to table the pay increases for support staff. McClung seconded. Vote: McClung-yes, Alexander-yes and Baker-yes. Motion carried.
17. Baker made a motion to approve Mindi Smith be named Child Nutrition Program Manager with any contract modifications, for the 2020-2021 school year. Vote: McClung-yes, Alexander-yes and Baker-yes. Alexander seconded.
18. The Superintendent gave her report.
20. Baker made a motion to adjourn the meeting at 12:45 p.m. McClung seconded. Vote: McClung-yes, Alexander-yes and Baker-yes. Motion carried.